CAREGiver Job Description

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| **COMPANIONSHIP SERVICES**Basic function*To provide professional companionship services*Primary responsibilities include but are not limited to the following:* Offer companionship and conversation
* Monitor diet and eating
* Provide medication reminders
* Stimulate and encourage through a variety of activities
* Arrange appointments, activities and outings
* Organise mail and write letters
* Assist with walking (lending an arm to steady)
* Accompany to appointments and social events
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| **HOME HELP SERVICES**Basic function*To provide professional companionship services and also the following*Primary responsibilities include but are not limited to the following:* Run errands / collect prescriptions etc
* Provide light housekeeping/complete laundry
* Make beds / change linen
* Organise and tidy cupboards
* Plan, prepare and tidy away meals
* Answer the door
* Assist with pet care
* Help with shopping
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| **PERSONAL CARE SERVICES**Basic function*To provide professional companionship services and also the following*Primary responsibilities include but are not limited to the following* Help with bathing, dressing and grooming
* Help with continence care
* Assist to eat and drink
* Provide dementia / Alzheimer care
* Provide respite / convalescence care
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| C:\Users\sharon.jones\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\MA3XXY7Y\Home Instead 2 Tier Logo Purple Horz Medium Res.jpg**Person Specification** | **Essential / desirable** | **Method of assessment** |
| **Qualifications**  |
| S/NVQ level 2 in a related fieldWilling to take part in training courses including S/QCF | DE | Application form / CVApplication form /Interview |
| **Experience**  |
| Experience of interacting or working with elderly people either paid or unpaid | E | Application form / interview |
| **Knowledge and abilities** |
| Good standard of oral and written EnglishAbility to support clients in their own homes and maintain clients independenceAbility to follow instructions and local policies and procedures | EEE | Application form/interviewInterviewInterview |
| **Additional requirements** |
| A full driving licenceFlexibility and willingness to work unsocial hours including night shifts | DD | Application formApplication form/interview |