

# **Age-friendly Whalley Range & Chorlton Constitution**

**Adopted on 20<sup>th</sup> April 2016**

## **1. *Name***

The name of the group shall be Age-friendly Whalley Range & Chorlton

## **2. *Administration***

Subject to the matters set out below the organisation shall be administered and managed in accordance with this Constitution by the members of the Management Committee

## **3. *Aims and Objectives.***

1. To promote the principle of active ageing and age-friendly
2. To engage directly with older people to help empower them to do more, influence and have a stronger voice in their community
3. To support local organisations that provide activities and services for older people
4. To support research and enable all services, partners and agencies to understand age-friendly approaches and the benefits that older people bring
5. To enable organisations to be inclusive of older people at all levels
6. To build an age-friendly network across Chorlton and Whalley Range

## **4. *Principles***

Age-friendly Whalley Range and Chorlton will:

1. be open, democratic, and accessible to groups and organisations
2. promote equal opportunities
3. be non-party political

## **5. *Powers***

In furtherance of the objectives but not otherwise, the Management Committee may exercise the following powers:

1. To raise funds and to invite and receive contributions;
2. To organise courses and events;
3. To cooperate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objectives or of similar charitable purposes and to exchange information and advice with them;

4. To do all such other lawful things as are necessary for the achievement of the objectives.

## *6. Membership*

1. Membership shall be open to any individual, corporate body or unincorporated association, which is interested in furthering the Organisation's work.
2. Every member shall have one vote.
3. Each member organisation shall appoint an individual to represent it and to vote on its behalf at meetings of the Organisation.
4. The Management Committee may unanimously and for good reason terminate the membership of any individual or member organisation, provided that the individual concerned or the appointed representative of the member organisation concerned shall have the right to be heard by the Management Committee before a final decision is made.

## *7. Management Committee*

1. The Management Committee shall consist of not less than 3 and not more than 10 members.
2. At the annual general meeting of the Organisation the members shall elect from amongst themselves a chairperson, a secretary and a treasurer, who shall hold office from the conclusion of that meeting
3. The Management Committee shall hold at least four ordinary meetings each year.
4. There shall be a quorum when at least three members of the Management Committee are present at a meeting.
5. Every matter shall be determined by a majority of votes of the members of the Management Committee present and voting on the question.
6. The Management Committee shall keep minutes of the proceedings at meetings.
7. The Management Committee may from time to time make and alter rules for the conduct of their business. No rule may be made which is inconsistent with this Constitution.

## *8. Finance and Reporting*

1. The funds of the Organisation, including all donations, shall be paid into an account operated by the Whalley Range Community Forum, acting as a conduit for the group. Payments drawn on the account must be signed by at least two members of the WRCF.
2. The funds belonging to the Organisation shall be applied only in furthering of the objects.
3. The Whalley Range Community Forum shall keep records of accounts and prepare an annual statement of account for the Organisation.
4. The Management Committee shall prepare an annual report for transmission to any interested person or organisation.

## *9. Annual General Meeting*

1. There shall be an annual general meeting of the Organisation which shall be held no later than 15 months after the previous annual general meeting.
2. All the members of the Organisation shall be entitled to attend and vote at the meeting.
3. The Management Committee shall present to each annual general meeting an annual report

and accounts of the Organisation for the preceding year.

4. The secretary or other person specially appointed by the Management Committee shall keep a full record of proceedings at every general meeting of the Organisation.

5. There shall be a quorum when at least one 10th of the number of members of the Organisation for the time being or 10 members of the Organisation, whichever is the greater, are present at any general meeting.

### *10. Alterations to the Constitution*

The Constitution may be altered by a resolution passed by not less than two thirds of the members present. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

### *11. Dissolution*

If the Management Committee decides that it is necessary or advisable to dissolve the Organisation it shall call a meeting of all members of the Organisation.

If the proposal is confirmed by a two thirds majority of those present and voting, the Management Committee shall have power to release any assets held by or on behalf the Organisation.

Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Organisation as the members of the Organisation may determine or failing that, shall be applied to some other charitable purpose.